

Westfield Fire and Rescue District

Regular Meeting
May 6, 2019

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Horner – aye, Likley -aye, Schmidt – aye.

Comments from the floor

- Jim Zuccaro of Summit Insurance gave an overview of the 2019-20 Insurance Renewal Proposal for Property & Liability coverage. He gave a history of how Otarma came into existence as a result of a 1980's feasibility study. A pooling of townships allows for stead premiums year to year and profit distributions. This year's surplus distribution is \$851.06. A summary of the coverages are on file for review.
 - Grant money is available for Fire Departments to enhance manuals and compliance items. If done, that could result in a \$1,000 refund from Otarma.
 - Recommendations of an agreement of responsibilities between WFRD and Township for the new Safety Service Building regarding insurance coverage.

Likley makes a motion to accept the proposed 2019-20 Otarma renewal policy as presented by Burnham & Flower of Ohio in the amount of \$10,340.00; seconded by Schmidt. Discussion to have Chief Fletcher review list of items of coverage to ensure complete.

Roll call: Schmidt – aye, Horner – aye, Likley – aye. The motion passes.

Chief's Report

- Total number of calls was 28; squad included 18, fire 8; motor vehicle accidents were 2. This included 15 in the township; 11 in the Village; and 2 in Seville. 19 residents & 9 non-residents were involved.
- Annual fire hydrant maintenance program started last week. Every hydrant in the district will be operated and serviced to ensure reliability.
- To comply with an annual requirement hoses will be tested through a partnership with Seville-Guilford and a 3rd party vendor. Several other departments in the area use this vendor and Chief Fletcher has heard good things. It costs \$0.22 per foot or approximately \$1,500.00.
- Cloverleaf School District's annual Safety City Course will take place June 10-14. WFRD takes the lead for Safety day on Wednesday of that week. Other departments bring in equipment to display.
- The week of May 19-25 is Emergency Medical Service (EMS) Responders recognition week. The 2019 theme is "Beyond the Call". National, state, and local leaders, employers and members of the community can share in the celebration of all practitioners.
- Westfield is hosting the MCFCFA Meeting Wednesday evening.
- Travel Centers of Lodi (TA) has generously donated \$1,000.00 to the new safety services building training room.
- Included in the minutes are letters from Chief Fletcher, Asst. Chief Anderson & Rich Patton reporting on their experiences at the FDIC in Indianapolis.

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- Preston Raccardi, owner of the old truck wash, called stating they will be securing the site/building.
 - Trustee Schmidt will follow up with Heidi Carol at the Prosecutor's Office to clarify if the owner needs to provide a written notice.
- A further discussion of the undercarriage wash will happen during the Association meeting tonight.
- Chief Fletcher attended the Cloverleaf appreciation breakfast.

Minutes to be approved

- *Approval of the April 15th meeting minutes are held until the next regular meeting.*

Fiscal officer's Report

Likley makes a motion to authorize the payment of bills totaling \$24,920.76 as submitted; seconded by Schmidt. Roll call: Likley – aye, Schmidt – aye, Horner – aye. The motion passes.

- Mitchell Communications - \$6,397.40 – new pagers
- Trustee Likley has asked for a total spent on the FDIC conference. (partial)
- Bob Sumerel Tire Company - \$4,844.00 – Tires for Pumper 162.
- Medina County Treasurer - \$3,884.00 – Village of Westfield Center for 911 Fire Dispatch calls

A recess was taken from 7:00 – 7:25 PM to attend the groundbreaking of the new Safety Services Building.

The following 2019 reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – April 2019

Fund Status - \$15,162.94 Checking Balance - \$154,409.52 CD

Appropriation Reallocations

- \$2,252.00 1000-220-360-0707 Sheriff Dispatch from 1000-930-930-0000 Contingency

Receipts were questioned by Trustee Likley – F.O. Haendiges stated that Fire Services for the Village are due quarterly and will follow up on the 1st and 2nd quarter payments. Creston is invoiced each June.

Correspondence

- N/A

Old Business

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- Internet Policy update acknowledgements have been distributed to all employees for signature.

New Business

- N/A

Announcements

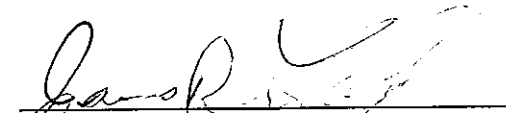
- May 20, 2019 – WFRD Regular Meeting 6:30 PM

Likley makes a motion to adjourn at 7:35 PM. All said aye.

Respectfully submitted by:

Michelle A. English

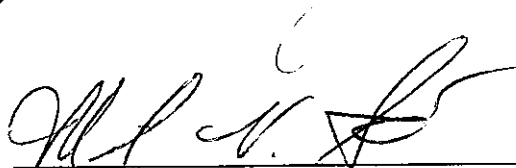
Date approved: 5-20-19



Trustee James Likley, Chair



Trustee Craig Horner



Trustee Michael Schmidt